

50th Annual Catonsville
Arts & Crafts
Festival

Sunday, September 10, 2023
10:00 a.m. to 4:00 p.m.

CAA Park

202 Ingleside Avenue, Catonsville 21228
Rain Date September 17, 2023

Artists * Crafters * Music * Food * Kid Zone

Civic Group Application

Presented by:



For more information, call 443-766-0079
Visit our website at catonsville.org, click events

50th Annual Catonsville Arts and Crafts Festival

Presented by the Greater Catonsville Chamber of Commerce, 757 Frederick Road, Suite 102, Catonsville, MD 21228, 443-766-0079

Catonsville.org

The Festival will be held from 10:00 a.m. to 4:00 p.m. at CAA Park located at 202 Ingleside Avenue, Catonsville 21228

Rules and Regulations

General Rules:

1. The festival will be open from 10:00 a.m. to 4:00 p.m. on Sunday, September 10, 2023, with an inclement weather date of Sunday, September 17, 2023.
2. Spaces will be assigned with due consideration to exhibitors' specific requests; however, the Chamber of Commerce reserves the right to make final space assignments. Exhibitors may not permit other Exhibitors to use their space, or any part thereof, without express written permission of the Greater Catonsville Chamber of Commerce.
3. Exhibitors must provide their own method of display, including table(s) and standard tents or canopies.
4. If an Exhibitor fails to occupy the space contracted for by the end of the scheduled set-up time or fails to comply in any other respect with the terms of this agreement, the Chamber of Commerce shall have the right to use such space in any other manner without releasing the Exhibitor from paying the registration fee based on the date of postmark.
5. Exhibitors should bring their confirmation letters on the day of the Festival and must display vendor-parking passes on their vehicle dashboards for entrance to the grounds and parking lot.
6. The Exhibitor absolves the Greater Catonsville Chamber of Commerce, their officers, directors, employees, and agents of all responsibility for the protection of Exhibitor spaces, contents, and vehicles.
7. **Exhibitors may open their booth at 9:30 a.m. and MUST stop sales at 4:00 p.m.**
8. **The festival will proceed rain or shine. The Chamber of Commerce assumes no responsibility for exhibits. If weather conditions or other physical conditions present a danger to participants, The Chamber of Commerce may revert to the rain date of September 17, 2023. No refunds will be given.**
9. No pets, rollerblades, scooters, skateboards, or bicycles, please.

Exhibitor Space Dimensions:

1. Single space size is 10' wide x 10' deep.
2. Tents/canopies must protrude no further than 10'.
3. Exhibitors must remain within the confines of their spaces. No soliciting is allowed outside of the designated space.

Setup and Removal of Exhibit:

1. **CAA Park** will be closed to the public beginning at 6:00 a.m. on September 10, at which time Exhibitors may begin to set up their exhibits. **Vehicles must be removed from the exhibitor area as soon as they are unloaded—by 9:00 a.m. at the latest.**
2. The festival ends at 4 p.m. and **all Exhibitors must remove their exhibits by 5:30 p.m.** Exhibitors must clean up their spaces at the end of the day.

Traffic and Parking: In August, a Festival Map will be sent to exhibitors with space confirmation and parking instructions. Only vehicles with vendor parking passes will be permitted to park in designated lots. **Exhibitors may not park in spaces reserved for festival patrons.**

Sales and Use Tax Regulations:

All Exhibitors required to collect Maryland State Sales Tax must take care of their obligations. For specific information, please contact: **Maryland Sales & Use Tax Division**; Special Events Sections- Room 20, 301 West Preston Street, Baltimore, MD 21201- 410-767-1543

Restrooms: Portable, handicapped-accessible restrooms will be located at the venue.

Catonsville Arts and Crafts Festival, September 10, 2023

Chamber Member Civic Groups Registration Form

Exhibitor Fees for 2023, NO REFUNDS once application is accepted:

Option 1: For a booth to sell a product or hold a raffle.

\$300 for applications sent before July 1, 2023

Option 2: For a booth to ONLY give out information (NO selling on the street)

\$200 for applications sent before July 1, 2023

NO application will be processed unless it includes the following:

- | |
|---|
| 1) Completed application form.
2) Certificate of insurance for 1 million dollars of property damage and bodily injury
3) Exhibitor's FEE (see above) |
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This **application** and **payment** can be processed **online** through the Chamber's website at catonsville.org, click events, **OR** mailed to The Greater Catonsville Chamber of Commerce, 757 Frederick Road, Suite 102, Catonsville, MD 21228
For more information: E-mail: chamber@catonsville.org or Phone: 443-766-0079.

PLEASE PRINT or TYPE:

Name: _____ Organization's Name: _____

Address: _____ City/State/Zip: _____

E-Mail: _____ Cell: _____ Telephone: _____

MUST complete the following:

_____ I am a new Vendor.

_____ I am a returning Vendor.

_____ Code for 2018 returning vendor.

These circumstances require special placement of my booth:

Total Number of Exhibitor Spaces, each space 10'w x 10'd _____

Total Space Cost: \$ _____ make check payable to Greater Catonsville Chamber of Commerce

By signing this form, you have **COMPLETED** this application and **INCLUDED** all the necessary items (see list above) for your application to be processed and you have **READ** and **AGREE** to abide by the rules and regulations of the Catonsville Arts & Crafts Festival on page 1 of this form.

Signature: _____



The Greater Catonsville Chamber of Commerce
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Catonsville, MD 21228
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